

## CILF477 Expression of Interest

Gemma Arthur <Gemma.Arthur@cornwall.gov.uk>

Mon 2024-06-10 07:17

To:Sinead Burrows <sinead.burrows@saltash.gov.uk>

 4 attachments (1 MB)

CIL Fund Application Form 2024.docx; CIL Fund Application Form 2024.pdf; CIL Fund Application Guidance 2024.pdf; Impact Assessment Questionnaire - May 2024.docx;

Information Classification: CONTROLLED

Dear Sinead

Thank you for your email last week. I have checked what happened to your email and there was a typo in the email address, so please accept my apologies for this.

Further to your submission of an Expression of Interest for CIL funding, I am pleased to invite you to submit a full application for your project. Your project reference number remains the same as that previously allocated, so please continue to use this when contacting us about your application.

Please find attached an application form (in Word and pdf format), application guidance notes and Impact Assessment Questionnaire.

Please note, this is a competitive process and not all projects invited to submit an application will be successful. It is therefore essential that you read the application guidance notes carefully before completing the application form, as failing to do so could impact how your application is scored. In all circumstances, you must explain how an increase in housing or other development in the area is driving the need for your project, and if your project proposal is to make improvements to an existing facility/infrastructure, you must be able to explain how this development is making the existing problem worse.

If you would like feedback on your Impact Assessment Questionnaire, please submit this to us by 19 July – please see the guidance notes for more information about this.

Applications and all required supporting information must be received by us at [cil@cornwall.gov.uk](mailto:cil@cornwall.gov.uk) no later than **5pm on Friday 13 September**. Any application received after this time will not be accepted. We may ask you points of clarification after the deadline in order to assist with our assessment of your application, but we will not be able to accept any additional information or anything that was missing from your original submission. You may, therefore, wish to submit your application in advance of the deadline to ensure there is time to provide anything that might have been forgotten.

If you have any questions about any of the above, have any difficulty in opening the attachments, or would like clarification on anything set out in the guidance, please do not hesitate to contact us at [cil@cornwall.gov.uk](mailto:cil@cornwall.gov.uk). In the meantime, we look forward to receiving your application.

Kind regards  
Gemma

*Please note my current working hours are 7am to 3pm, Monday to Friday.*

**Gemma Arthur | Infrastructure Group Leader**

**Cornwall Council | Planning and Housing Service**

[cil@cornwall.gov.uk](mailto:cil@cornwall.gov.uk) | Tel: 01872 322222 *and ask for Gemma Arthur*

[www.cornwall.gov.uk](http://www.cornwall.gov.uk) | 'Onen hag oll'

**Important Notice that may affect your planning application:** Cornwall Council is a Community Infrastructure Levy (CIL) Charging Authority, and any new development could be liable to pay a CIL. Visit [www.cornwall.gov.uk/cil](http://www.cornwall.gov.uk/cil) now to find out how CIL may affect your development.

**To keep up to date with changes in the Planning & Sustainable Development Service, please check [www.cornwall.gov.uk/planningnews](http://www.cornwall.gov.uk/planningnews).**

Please let us know if you need any particular assistance from us, such as facilities to help mobility, vision or hearing, or information in a different format.

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